

# DRAFT MINUTES

## Minutes of the Appleshaw Parish Council Meeting held on Thursday 10<sup>th</sup> January 2019 in the Appleshaw Village Hall, Appleshaw at 7.30pm.

Present: Cllr Mrs A Cowlin – Chairman  
Cllr Mr S Caddy – Vice Chairman  
Cllr Mrs J Hopkins  
Cllr Dr G Legg  
Cllr Mr S Bloyce  
Cllr Mr D Green  
Richard Waterman – Parish Clerk  
County Councillor Mrs Z Brooks  
Members of the Public – 5

Apologies: Borough councillors Mr P Lashbrook and Mrs P Mutton.

### **DECLARATION OF INTEREST**

Cllr Mrs A Cowlin, ARC, Flower Show, Appleshaw Web Site and WI; Cllr Mrs J Hopkins, Village Hall;

### **PARISH COUNCIL VACANCIES**

Mr Richard Jukes from Redenham and Mr Andrew Honnor from Ragged Appleshaw have expressed an interest in joining the Parish Council. Mr Richard Jukes and Mr Andrew Honnor both gave a brief history of their time in the Parish.

The Parish Council agreed to co-opt Mr Richard Jukes and Mr Andrew Honnor on to the Parish Council at the March Meeting. Proposed by Cllr A Cowlin and seconded by Cllr S Caddy.

### **PARISH CLERK VACANCY**

The Chairman reported that there have been two applicants for the Clerk's job. The Chairman will organise formal interviews with the applicants. The Chairman, Vice Chairman and one other Councillor will conduct the interviews.

### **MINUTES OF THE PREVIOUS MEETING**

The Chairman signed the minutes of the November meeting as a true record.

LENGTHSMAN – Cllr Mrs Hopkins questioned the work to the weeping beech tree reported on spreadsheet for work completed by the Lengthsman. Cllr Mr D Green reported that when the initial meeting with the Lengthsman was held the weeping beech tree was discussed, at the time the underside of the tree was thick with undergrowth and suckers, this was cleared and related to the item on the spreadsheet. No work can be done to the tree without Planning permission. The Chairman stated that it was unclear who owned the tree and would apply for the work in the conservation area.

Cllr Mrs J Hopkins questioned the work to the bridges. The Chairman stated that the ownership of the bridges needs to be confirmed. Hampshire County Council have been asked to confirm ownership. The Lengthsman has carried out minor repairs, replacing displaced bricks and pointing as agreed.

It was reported that the trees and hedging have been removed when entering the village from the White House and the ditch has been cleared. It was suggested that the Lengthsman be asked to dig out the gullies.

GRASS CUTTING – The Chairman reported that she is meeting with a contractor next month to get a quote for the grass cutting.

ALLOTMENTS – Cllr S Bloyce reported that the revision of the Allotment Rules is on-going. Aster were given permission to come onto the allotments to carry out work on one of their trees. Cllr S Bloyce and Tony Burden plan to carry out the work on the overhanging tree when the weather permits. An advert for the allotments will be in ARC and on the Web Site.

FOOTPATHS – Cllr Mrs J Hopkins reported that she has organised for the work to be done on the stiles in line with Barncroft, working with the Footpath Officer at HCC and the landowner.

## FINANCE.

### Expenditure December 2018 and January 2019

Richard Waterman	Wages – December	£180.00
Richard Waterman	Wages – January	£180.00
Mr C Wilkins	Grass Cutting	£175.00
HCC	Street Lighting	£135.43
Mr Futchter	Grass Cutting	£250.00
TVBC	2 Years share of Flashing Speed Sign maintenance	£221.50
		<b><u>£1,141.93</u></b>

## INCOME

Nil

### Summary of Accounts 2018/2019

Opening Balance 1 <sup>st</sup> April 2018 =	£8,236.50
Plus Income – April and May	£4,802.22
Income – August and Sept	£180.00
Income – October and Nov	£4,760.00
=	<b><u>£17,978.72</u></b>
Less Expenditure	
April and May	£719.68
June and July	£3,950.19
Aug and Sept	£812.00
Oct and Nov	£2,924.12
Dec and Jan	£1,141.93
=	<b><u>£9,547.92</u></b>
	<b>= <u>£8,420.80</u></b>

## FUNDS AVAILABLE

Allotments =	£864.09
Parish Council =	£7,566.71
=	<b><u>£8,430.80</u></b>

## 2019/2020 PRECEPT.

The Clerk gave all that were present a balance sheet showing the Estimated Results for the Year 2018/2019 and the Budget for the Year 2019/2020. Each item was explained.

The Parish Council discussed the Precept at length. £500 was included for the Village Clock project, £500 to start off the funding for possible replacement of the Grass Cutting Equipment, an allowance of up to £4,000 for the employment of the new Clerk and £1,000 for Office Equipment. Additional funds for the increased dog bin emptying was also included in the figures.

The Parish Council agreed that the Precept for the Year 2019/2020 would be set at £13,000. An increase of £3,500. It was suggested that the reserves of £8,500 are not used and kept for the future. Proposed by Cllr Dr G Legg and seconded by Cllr A Cowlin. All Agreed.

The Clerk will check with TVBC if there is a cap on the Precept for 2019/2020 and will inform the Parish Council if they cannot request the increase of £3,500. If there is a cap on the precept it was agreed that the maximum amount will be requested.

## **Audit**

The Clerk confirmed that the Government have awarded a new 5 year contract for District Auditor to PKF Littlejohn LLP. BDO LLP have completed their 5 Year contract. The Parish Council's internal Auditor is currently Paul Reynolds.

## **PLANNING**

Cllr Dr G Legg reported that the recent Planning Application for a property at Sunnyside has not yet been decided by the Planners. The Parish Council submitted an objection to this planning application. This can be viewed on the TVBC Planning Portal.

## **COUNTY COUNCILLOR MRS Z BROOKS**

Cllr Mrs Z Brooks reported that HCC are upgrading their IT System to Windows 10 and there may be problems with reporting issues to the Council until this is completed. Hampshire County Council are taking over Off-Street Parking from TVBC.

## **PARISH COUNCILLOR'S REPORTS**

CLLR MR S CADDY – Reported that he now has information on outside Gym Equipment and he will be meeting with Sue Ellen Elliott to discuss a basketball hoop for the Playing Field.

Cllr Mr S Caddy reported that he has walked round the Playing Field and could not see any sign of damage to the fencing as reported by Mr Brewer at the previous meeting. Mr Brewer stated that it was the Play Area fencing. It was noted that some damage has been done to the Playing Field fencing by the strimmer. Cllr Mr S Caddy reported that Appleshaw may see a big reduction in their bus service in the future. Cllr Mrs Z Brooks stated that she will make enquiries and report back to the Parish Council.

CLLR DR G LEGG – Asked if there was any progress on the Dog Bin for Back Lane. The Clerk reported that TVBC will be contacting Dr G Legg for a site meeting prior to installation. Cllr Dr G Legg asked if there was an up-date on the positioning of the Bench for Canon Ian Tomlinson? The Chairman reported that this is in hand.

Cllr Mrs J Hopkins reported that Tony Burden kindly assembled the bench some months ago and was concerned that it needed re-treating if it wasn't to be collected from him soon. The Chairman agreed to keep Tony Burden up to date with developments.

CLLR MRS J HOPKINS – Reported that there has been no feedback from the Dog Fouling article in ARC. Mr Brewer reported that there has been a noted reduction in Dog Fouling on the field following the article, but time will tell!

Cllr Mrs J Hopkins asked the Chairman if there was any movement on the Village Clock? Cllr Mrs J Hopkins reminded the Chairman to talk to the owners of the Old Vicarage about repairs to the access to the clock as well. The Chairman reported that this is in hand. Smiths of Derby will be asked to quote to electrify the clock.

Cllr Mrs J Hopkins asked for it to be recorded in the minutes that no further action will be taken regarding parking outside Long Cottage.

Cllr Mrs J Hopkins reported that a presentation on funding was given at a recent TVAPTC Meeting and that she had details of the grants available.

## **MEMBERS OF THE PUBLIC**

The following items were raised by the Members of the Public and answered to the best of the Parish Council's Knowledge:

1. The repair of the wall adjacent to the road from outside Hill House back to the triangle. This is a HCC Issue – Cllr Mrs Z Brooks will chase this up.
2. The move of the Andover Post Office to WH Smiths in the High Street, the Parish Council thought this was a poorly judged proposal.

3. Various blocked road drains – details will be given to Cllr Mrs Z Brooks at her request.

**CORRESPONDENCE**

There is a Transport and Highways Meeting on the 13<sup>th</sup> March 2019. Cllr Mr S Caddy stated that he will attend.

**CLOSE OF THE MEETING**

The Chairman thanked everyone for coming and closed the meeting.

**DATE OF THE NEXT MEETING**

7<sup>th</sup> March 2019 in the Village Hall at 7.30pm

**DATES OF THE 2019 MEETINGS**

9<sup>th</sup> May

4<sup>th</sup> July

5<sup>th</sup> September

7<sup>th</sup> November