

**Minutes of the Appleshaw Parish Council Meeting held on Thursday 22nd March 2018
in the Appleshaw Village Hall, Appleshaw at 7.30pm.**

Present: Cllr Mrs A Cowlin – Chairman
Cllr Mrs J Hopkins
Cllr Mr D Green
Cllr Mr S Caddy
Cllr Dr G Legg
Cllr Mr S Bloyce
Richard Waterman – Parish Clerk
County Councillor Mrs Z Brooks
Borough Councillor Mrs P Mutton
Members of the Public – 1

Apologies: Mr Clive Buckenham.

DECLARATION OF INTEREST

Cllr Mrs A Cowlin, ARC, Flower Show, Appleshaw Web Site and WI;
Cllr Mrs J Hopkins, Village Hall;

Before continuing with the meeting, the Chairman made the following statements:

The Chairman reported that she has received Cllr Mr J Clement's resignation. The Chairman, on behalf of the Parish Council wished to thank Mr John Clement for all that he has done during his time as a Parish Councillor.

"The comments made about Andover Town Centre were the views of an individual and not of the Appleshaw Parish Council."

"You may well be aware of comments made by Cllr Mr John Clement at the last meeting. These comments are not the view of Appleshaw Parish Council. Since then, Cllr Mr John Clement has resigned from the Parish Council. We would like to thank John for his many years of service to Appleshaw Parish Council."

Cllr Mrs P Mutton also wished to thank John Clement for his years of service to Appleshaw Parish Council.

PARISH COUNCIL VACANCIES

Mr Clive Buckenham unfortunately could not attend the meeting and will be co-opted onto the Parish Council in May.

MINUTES OF THE PREVIOUS MEETING.

SOCIAL HOUSING – Cllr Mrs J Hopkins and Cllr Dr G Legg stated that the Minutes were not correct. Under Social Housing it was agreed that the Chairman would write to Aster and our Borough Councillors to record the Parish Councils concern that the parish's social housing should not be sold in the future while there is a need for it. This was not included in the minutes.

The Chairman stated that she had no recollection of agreeing to write to Aster but would now do so, copying in the Borough Councillors.

The January Minutes will be amended and will be signed off at the May meeting.

CLOCK – Mr J Brewer stated that the Clock was discussed at the January meeting but was not mentioned in the Minutes. The Clerk apologised.

The clock winding and maintenance was discussed. Mr Brewer stated that there is a problem with the staircase giving access to the Clock – It was noted that this is not the responsibility of the Parish Council as they do not own the building. It was agreed that the Clerk will speak to the Clock Restorers at the Fairground Craft Centre to see if it would be possible to electrify the clock and the costs involved. Chairman will speak to the owners of the Old Vicarage to gauge the problem of access to wind the clock.

PUBLISHING THE DRAFT MINUTES – Cllr Dr G Legg suggested that the minutes are clearly labelled DRAFT when they are displayed on the notice boards. The Clerk will do this in future.

Cllr Dr G Legg raised the publication of the minutes in ARC. There is nothing to say that they are Draft Minutes and maybe they should not be included in ARC until after they have been approved at a Parish Council meeting.

Cllr Mrs J Hopkins complained about the substance of the notes of the PC Meeting in ARC but when offered the opportunity to provide the report for ARC, declined.

The Chairman, as an Editor of ARC, stated that the minutes are not put into ARC but are notes taken from the minutes. In future it will be stated that they are notes taken from the draft minutes.

Matters arising from the January meeting:

LENGTHSMAN – The Lengthsman has cleared out the gullies into the ditch through Appleshaw, the Lengthsman had left the soil from the gulley cleaning on the bank so that it can be used to fill in the dips left by vehicles driving over the verge, rubbed down and treated the benches on the Village Green and rubbed down and painted the railings opposite the Walnut Tree Inn. The Lengthsman is to come back to repair the brickwork on the bridges from the Walnut Tree Inn to Appleshaw Manor. Trimming the Weeping Beech branches was discussed with the Lengthsman, this is a job he can undertake but planning permission will be required to do the work. No action has been taken as the Parochial Church Council have indicated that they would like this tree removed and a walnut tree planted in its place. This was discussed, the Parish Council were not in favour of the tree's removal.

A request to continue clearing the gullies through Redenham will be submitted.

It was noted that the Lengthsman was unable to repair the Bus Shelter at the White House and the Clerk has asked Mr B Pearce to carry out the repairs.

PLANNING.

18/00610/FULLN – Upgrade and extension of existing roof to include re-cladding with tiles and loft conversion, enlarge and re-clad existing dormer window – Lavender Cottage, Biddesden Bottom Road, Appleshaw. NO OBJECTION.

18/00625/TREEN – Tree works to Home Oak – The Old Vicarage, Biddesden Bottom Road, Appleshaw. NO OBJECTION.

NOTIFICATION OF COMMITTEE – Erection of 2 No. linked agricultural buildings for free range egg production, with associated hardstanding, access road and highways access – Land east of Andover Road, Redenham, Andover (Kimpton Parish) – 29th March 2018 – 5.30pm Conference Room 1, Beech Hurst, Weyhill Road, Andover.

STREET NAMING – The property being developed at Land Adjacent 8 Eastville, Ragged Appleshaw will be addressed as Eastville House, 9 Eastville, Ragged Appleshaw.

COMMUNITY GOVERNANCE REVIEW.

The Clerk reported that the proposal to move properties and gardens from Penton Grafton to Appleshaw Parish has been acknowledged by the Review Panel.

PLAY AREA

The Clerk reported that the bearings on the roundabout need replacing. The Clerk has contacted the Play Equipment installer and has asked for a quote for repair. The roundabout is still in use and does not pose a risk. The Clerk reported that Playsafety Limited are due to do the independent Playground Inspection during April. A weekly inspection needs to be put in place, this was noted.

FLAG POLE

Cllr Dr G Legg produced an information sheet on the installation of a Flag Pole that could be attached to the Village Hall. Planning permission would be required.

The cost of completing this project would come in at just under £1,000. The Parish Council felt that at this moment in time they would not proceed. The Chairman thanked Cllr Dr G Legg for his time in putting this information together.

LITTER

Cllr Mrs J Hopkins reported that there is an awful lot of litter in the parish and suggested that the Parish Council should consider employing a litter collector or hold regular Village Litter Picking events.

This was discussed, and it was agreed a Village Clean Up would be organised. Cllr Mr S Caddy will supply Litter Pickers, Cllr Mr S Bloyce thought that the Fete has High Vis Jackets, Cllr Mrs J Hopkins will email suggested dates to the Councillors and the Clerk will get Black Bags, disposable gloves and organise for the litter to be collected by TVBC.

PARISH COUNCILLORS RESPONSIBILITIES

The following responsibilities were agreed:

VILLAGE MAINTENANCE – Cllr Mr D Green

FOOTPATHS – Cllr Mrs J Hopkins

HIGHWAYS – Cllr Mrs A Cowlin

FINANCE – Cllr Mrs A Cowlin

PLANNING – Cllr Dr G Legg

PLAY AREA – Cllr Mr S Caddy

ALLOTMENTS – Cllr Mr S Bloyce

VILLAGE HALL – Cllr Mrs J Hopkins

FINANCE

Financial Statement 22nd March 2018

Expenditure February and March 2018

Richard Waterman	Wages – February	£180.00
Richard Waterman	Wages – March	£180.00
DA Cook	Repairs/Service Mower	£381.28
Penton Grafton Parish Council	Hire of Office/Tel	£55.00
Richard Waterman	½ Year Expenses and OA	£101.70
TVBC	Flashing Speed Sign Maintenance	£100.00
Mr M Townsend	Allotments	£540.00
Premier Grounds Maintenance	Materials	£56.40
		£1,594.38

INCOME		
Allotments		£10.00

Summary of Accounts 2017/2018

Opening Balance 1st April 2017		£ 9,522.61
Plus Income –	April and May	£4,791.41
	June and July	£20.00
	August and September	£140.00
	October and November	£4,770.00
	February and March	£10.00
		<u>£19,254.02</u>

Less Expenditure	April and May	£1,868.73
	June and July	£560.00
	August and September	£2,914.71
	October and November	£2,914.05
	December and January	£705.39
	February and March	£1,594.34
		<u>£10,557.26</u>
	=	£8,696.76

FUNDS AVAILABLE

Allotments	=	£664.09
Parish Council	=	£8,032.67
	=	<u>£8,696.76</u>

VAT Reclaim submitted on 1/3/2018 for £538.82

VILLAGE HALL REPORT

Cllr Mrs J Hopkins reported that more hooks are to be installed lower down in the Entrance Hall for the children to hang their coats, hooks have been put around the main hall so that decorations can be hung by hirers if needed, the end wall has been painted a cream colour so it can be used as a screen and plans to improve the Toilets and Kitchen are in hand. Cllr Mr S Caddy reported that the safety protection for the railings had been left out on several occasions. Cllr Mrs J Hopkins noted this.

FOOTPATHS

Cllr Mrs J Hopkins had nothing to report.

COUNTY COUNCILLOR MRS Z BROOKS

Cllr Mrs Z Brooks reported that Hampshire County Council wished to thank Hampshire Residents for their efforts to keep pavements and roads clear during the recent snow. The Grit Bins will be re-filled. HCC now have a large bill for the repair of the potholes, the recent snow has had a bad effect on the condition the roads. The Chairman also wished to thank the local farmers for helping to keep the roads clear.

BOROUGH COUNCILLOR MRS P MUTTON

Cllr Mrs P Mutton spoke about the Community Governance Review, a further period of consultation will take place after a presentation to Test Valley Borough Councillors.

PARISH COUNCILLORS REPORTS

Cllr Mrs J Hopkins asked if there was any progress on the commemoration benches for Jean Weeks and Ian Tomlinson. The Chairman stated that this is in hand.

Cllr Mrs J Hopkins asked if anything had been done to prepare the Parish Council for compliance of the new Data Protection Act due in May 2018. The Clerk reported that he is working on what needs to be done and is attending a training session on the 9th April 2018.

MEMBERS OF THE PUBLIC

Mr J Brewer commented that it had taken several weeks to publish the January Meeting minutes on the notice boards. The Chairman noted this and will endeavour to speed up the process.

Mr Brewer raised questions on the Lengthsman and Precept. These were answered to the best of the Clerk's knowledge.

ANY OTHER BUSSINESS

The Clerk reported that he has received correspondence from TVBC regarding the Local Government Act 1976 regarding the licensing of private hire and hackney carriage vehicles, drivers and operators.

TVBC have informed the Parish Council that the cost of waste/dog emptying arrangements has increased by 20p to £5.75 per bin per collection.

The Parish Council briefly discussed up-grading the security for the Parish Council Mowers.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

3rd May 2018 the Village Hall at 7.30pm followed by the Annual Parish Assembly.